

TRUMBULL COUNTY EMERGENCY MANAGEMENT AGENCY
Executive Board Meeting Minutes

Date: September 12, 2024 Time: 9:00 a.m.

Place: Trumbull County EMA
640 North River Rd. Suite B
Warren, OH 44483

Roll Call:

Mayor Doug Franklin (*Chief Ken Nussle*)
 Commissioner Dennis Malloy
 Director John E. Hickey (Non-Voting)
 Mayor Ben Kyle
 Trustee Ed Anthony
 Trustee Roger Peterson

Chief James Pantalone
 Mayor Deidre Petrosky
 Trustee Jeff Tucker
 Sheriff Paul Monroe
 Chief Steve Craiger

Guests: Thomas Domes, TCFIU/ Chief John Lewis 910th FD

Chairman Anthony called the meeting to order at 9:00 A.M.

Roll Call Taken

The Pledge of Allegiance recited.

APPROVAL OF PREVIOUS MEETING MINUTES

Chairman Anthony asked if there were any additions or corrections to the minutes from the June 13, 2024, regular meeting, and the July 29, 2024 special meeting as presented. There being none -

MOTION: *Motion made by Mayor B. Kyle to approve the minutes of the June 13, 2024, regular meeting and the July 29, 2024 special meeting as presented.*

Trustee J. Tucker seconded the motion.

FOR 8 AGAINST 0 ABSTAINED 0 MOTION CARRIED

APPROVAL OF INVOICES/ FINANCIAL REPORT/ FINANCIAL MOTIONS

Director Hickey asked if there were any questions concerning the financial report for July 1, 2024 through August 31, 2024. There being none-

MOTION: *Motion made by Mayor B. Kyle to approve the financial report, as submitted by Director Hickey.*

Trustee J. Tucker seconded the motion.

FOR 8 AGAINST 0 ABSTAINED 0 MOTION CARRIED

APPROVED OCT 10 2024
JEW

EMA DIRECTORS OPERATIONAL UPDATE

- Activity report for July & August 2024 submitted...some highlights
 - Attended multiple public relations outings, to include the week at the Trumbull County Fair.
 - Completed Trumbull County needs assessment for the Ohio EMA.
 - Hired new part time employee Randy Stelk.
 - Completed mandatory online Ohio Fraud Training.
 - Submitted midyear training grant requests to the Ohio EMA.
 - Had the EM specialist office walls repaired and painted by TC Maintenance.
 - Assisted Geauga County EMA with their Perry Nuclear drill/dry run.
 - Switched cell phone service over to AT&T First Net and obtained an AT&T extender for cell coverage in the office and EOC.
 - Will need to transfer monies due to new rules for accounts put in place by the TC Auditor.
 - EMA portable sound system will be made available to all townships, villages and cities to use.
 - Provided storm update from 8/6/2024.

SPECIAL OPERATIONS GROUP

- ***Hazardous Materials Response Team***
 - Written report submitted
- ***Fire Investigation Unit***
 - *No report*
- ***Drone Team***
 - Applied for grant funding through Norfolk Southern to purchase a new drone for the special operations drone team.
 - Added Christine Ross from the TCSO as a new drone team member.
 - Everything is in place for the new Dronesense software, awaiting training.

OLD BUSINESS

- Director Hickey advised that emergency lighting project on the F-150 truck has been completed.
- Interviews were conducted for the EM Specialist part time position, and Randy Stelk was selected from the candidates that applied. He started on August 5, 2024. His normal schedule will be Monday 8 hours, Wednesday 8 Hours, and Friday 4 Hours. This schedule could fluctuate due to mission needs, but he will remain at 20 hours per week, or 40 hours per pay period.

NEW BUSINESS

- Director Hickey provided an update on the Trumbull County Coroner moving the morgue from Trumbull Regional Hospital to the EMA Garage. Discussion was held, and concerns were raised and addressed by board members.
- Director Hickey provided an update on job description and duties that will be completed by the new EM Specialist position.
- Director Hickey provided an update on the status of the mobile command post.

ANNOUNCEMENTS

The next regularly scheduled meeting will be on October 10, 2024 at 9:00 A.M. at the EMA Office located at 640 N. River Road N.W., Warren, OH 44483.

ADJOURN

**MOTION: Mayor B. Kyle made a motion to adjourn.
Sheriff P. Monroe seconded the motion.
Meeting adjourned at 9:45 A.M.**

FOR 8 AGAINST 0 ABSTAINED 0 MOTION CARRIED

***J&H* 9/20/2024**